



# CONFIRMATION OF WEDDING BOOKING

WEDDING COUPLE NAMES: \_\_\_\_\_

Wedding Date: \_\_\_\_\_

Ceremony Time if @ Mystique: \_\_\_\_\_

Number of Guests:                      Adults: \_\_\_\_\_ Children under 12: \_\_\_\_\_

\*Final number to be confirmed two weeks before the wedding\*

## WEDDING CONTACT PERSON:

Tel: \_\_\_\_\_

Cellular: \_\_\_\_\_

Email: \_\_\_\_\_

## PAYMENT:

Contact person responsible for pymt: \_\_\_\_\_

Deposit paid & Date: \_\_\_\_\_

Remainder Owing & Due Date: \_\_\_\_\_

Package Chosen:	Package 1	<input type="checkbox"/>	Package 2	<input type="checkbox"/>
	Silver 2 Course	<input type="checkbox"/>	Silver 3 Course	<input type="checkbox"/>
	Gold 2 Course	<input type="checkbox"/>	Gold 3 Course	<input type="checkbox"/>

Special Comments: \_\_\_\_\_

\_\_\_\_\_



# TERMS AND CONDITIONS

## PAYMENT

- To confirm and secure your venue, a \$1000 deposit is payable.
- All outstanding payments to be settled 7 days before the event.
- **Mystique, reserves the right to cancel a function should all outstanding amounts not be paid timeously as indicated above.**
- Fuel for the backup generator is charged @ \$25 / hour. The total used will be subtracted from your breakage deposit.

## LOSS / DAMAGE

- Should the Wedding Venue be delayed in or prevented from hosting the above mentioned wedding, owing to an act of God, war, civil disturbance, requisitioning, government to parliamentary restrictions, prohibition or enactment of any kind, fire, accident or any other cause whatsoever beyond our control, the venue shall be entitled to cancel or suspend the above mentioned wedding without incurring any liability for any loss or damage resulting there from.
- Neither the wedding venue nor its agents or employees shall be liable for any damages or loss which may be caused to any of the goods of the customer, its employees or invitees brought onto the premises for whatever reason, nor for any injury or loss of life of the customer or its employees however caused.
- Should any damages occur to the buildings, gardens, décor, linen, glassware, crockery, etc, during the function, the client shall be held responsible and billed accordingly. To cover this, **a breakage deposit of US\$200 will be charged per wedding.**
- This will either be deducted from any outstanding payments or reimbursed to you after the wedding, should there be no breakages.
- Hiring Equipment shall be the sole risk of the hirer.
- **Please note that no bridal cars are allowed to drive on the lawns. There is a designated drop off point where the bridal teams are to be dropped off.**

## CANCELLATION POLICY

- In the event of non-payment of the venue hire fees within the time specified, Mystique is entitled to cancel a provisional booking without further notice or liability to the client.
- Should a function be cancelled once the deposit has been paid, the deposit will only be refunded once the date has been re-booked by another function.
- This refund will be made less 15% handling fee and should the venue not be re-booked, the full payments received will be forfeited.
- If bookings in peak months (April, August, September & December) are postponed with less than 3 months notice, the deposit shall also be forfeited unless the date is re-booked.
- Please confirm all changes and function cancellations in writing.

I, \_\_\_\_\_ have read and accepted the above-mentioned Terms & Conditions and Cancellation policy.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

